

## Type of work eligible

Eligibility for funds will be for actual conservation work to the building exterior only. The value of conservation work must exceed \$1,000. Heritage specialist documentation will be considered in some cases. Electrical or plumbing work unless it relates directly to improving the building's structural soundness or public appearance will not be eligible. The following will not be assisted:

- Additions and internal work;
- External features such as fencing generally, except where there is clear evidence that what is proposed is restoration or reinstatement of original feature(s);
- Buildings where emergency work orders have been made by Council; and
- Council and Government owned buildings.

## Application

The application must:

- be made on the form provided by Council;
- be by the building owner(s); and
- include a full description of the type of work to be done.

Information submitted should include at least two quotations from appropriate contractors, program for work from contract acceptance to completion, cost estimate of all work to be done specifically identifying the components for which assistance is sought and photographs, plans and specifications where available.

## Level of subsidy

Depending on demand for assistance and funds available for the remainder of the respective financial year, minimum of 20% and maximum of 50% of value of subsidised work, not to exceed \$2,000.

## Process

Call for applications will be made through advertisements in the local Messenger Press. If funds are available a second call for applications may be made. Decisions will be made by Council within eight (8) weeks of applications closing, excluding any delay while additional information is sought and provided.

The Local Heritage Incentive Funds Grants Scheme Panel comprising of three (3) Elected Members and the Director of Environmental Services is authorised by Council to determine recipients of grant assistance. Work must be complete within twelve (12) months of notification of assistance being made available. A simple form of agreement will be documented between the building owner and the Director, Environmental Services to record the appropriate details and commitments of Council and building owner(s).

## Eligibility of buildings and funding priority

Priority will be given to Local Heritage Places. Cases of economic hardship and urgent work to stabilise a building will be considered sympathetically. Contributory places in Historic Conservation Policy Areas will be considered subject to availability of funds.

Preference will be given to buildings not previously subsidised, and work which has already commenced will not be eligible.

Buildings that have previously received the maximum available funding of \$2,000 will not be eligible to apply for funds for a period of five (5) years from the date that the maximum amount of funds has been received.

## Documentation

Documentation must be prepared by a builder, designer, engineer or an architect with experience in conservation work. No work can commence until Council advises that the documentation is satisfactory (but this will not be a verification that the documentation is free of defects). Any necessary approvals under the Development Act will still be required but fees will be waived for all conservation work where a fee would not otherwise have been payable, and work shall be based on the relevant guidelines for conservation work published by Heritage South Australia.

## Payment by Council

Payment will only be made as a reimbursement of building owner(s) expenditure after full documentation including receipts is provided. Council will inspect the completed work components before making payment.



CITY OF

Port Adelaide Enfield

# Heritage Funds Grants Scheme

## Quality assurance

The building owner(s) will have primary responsibility for Quality Assurance, and will be assessed by Council at the conclusion of the work before payment is made.

Council should be advised at the stages of contract acceptance, work commencement, other milestones nominated by Council (dependant on the nature of the work) and completion. Advice to Council at the above-mentioned stages does not oblige Council to undertake an inspection of the work at that stage. Any inspection or site visit by Council representatives will not constitute an inspection for the purposes of Council's Development Act responsibilities and Council will not warrant the workmanship or other qualities of the work as a result of any inspection or visit.

## Publicity

Council has the right to arrange photographs, video recordings or similar of the building prior to work, while the work is in progress and/or at completion.

## Liability

Council will accept no liability in any respect for any claim or damage, of any form which may result from the work. It shall be the building owner(s) obligation to hold current and appropriate insurance cover. While Council will provide the financial assistance as agreed, the building owner(s) will have full responsibility for all acts and failures to act by any party in relation to design, documentation, contract(s) or the work on site.

## Further Information

Enquiries should be made to the City of Port Adelaide Enfield on telephone 8405 6010.